

**Draft Minutes of the Annual Meeting of Marbury and District Parish
Council**

Monday 13th May 2019 at Marbury Village Hall at 7pm

Present: Cllr R Perry (Chair), Cllr P Shakeshaft, Cllr J Briggs, Cllr F Wilson, Cllr M Turnbull, Cllr J Makin, Cllr P Chapman, Cllr C Wheeler and Ward Cllr Davies (8.03pm).

1. Apologies. Apologies from Cllr J David, Cllr J Gibbins, Cllr G Drinkwater were approved and accepted.
2. Chairman steps down.
3. Election of Officers for 2018/2019
 - a)Chairman. It was proposed by Cllr Briggs and seconded by Cllr Shakeshaft to elect Cllr R Perry as Chairman for 2019/2020. Cllr Perry took the Chair and acted as Chairman for the rest of the meeting.
 - b)Vice-chairman. Deferred until the next meeting.
4. Election of representative to other organisations. Cllr Turnbull will continue as a representative of the Parish Council at the Police cluster meetings. Cllr Makin will continue as the representative on the Village Hall Committee. The cemetery board was discussed but no decision was made.
5. Declarations of interest. No declarations of interest.
6. Minutes of previous meeting. It was proposed by Cllr Shakeshaft and seconded by Cllr Briggs to accept and approve the minutes of the meeting on the 11th March 2019 as a true record. The Chair signed the minutes.
7. Dates of next meeting:
8th July 2019
9th September 2019
11th November 2019
8. Public speaking time. No members of the public present.
9. Matters arising
 - a) Badgers on Wirswall Road. Cllr Shakeshaft met with Roy Cook who confirmed that the survey will start in June.
ACTION: Clerk to ask Roy Cook for an update.
 - b) Horse riding signs. The changes requested have not been actioned by Cheshire East Council. The Clerk has sent three copies of the map into the Council. Roy Cook during his tour of the village said that horse riding signs are put in place where the numbers of horses are highest. Cllr Makin disagreed that the signs should be placed before points of danger.
ACTION:Clerk to email Cheshire East Council for an update.

c) Play area. Cllr David between meetings has investigated the price of upgrading the roundabout. The Clerk has a meeting for funding in Winsford with a representative from Cheshire Leader Fund to discuss a grant.

ACTION: Clerk to attend meeting with Cheshire Leader Fund representative.

d) Neighbourhood Plan. No progress has been made on this matter as no leader or potential members have come forward.

ACTION: Cllr Turnbull to arrange for David Craig from Wrenbury Parish Council to do a short presentation at the next meeting.

e) Finger posts. Nothing to report.

ACTION: Cllr Briggs will contact George Edge to see if he has done the cleaning of the posts.

f) Standing orders and financial regulations review. This still has not been read by all Councillors.

ACTION: All Councillors to read the documentation. The Clerk will distribute the paperwork to the new Councillors.

g) Passing places. It was proposed by Cllr Shakeshaft and seconded by Cllr Wilson to remove this item off future agendas as only one member of the public has reported passing places as an issue. There are numerous sites in the locality which would benefit from improved passing places but this is not financially possible based on the money received from the precept.

h) A49 safety issues. No progress has been made on this matter. Roy Cook confirmed that a road closure would be required for line painting and the painting would only be done in conjunction with another Highways issue.

ACTION: Cllr Davies to look into this matter further with Cheshire East Council. Cllr Wilson will encourage neighbours to report their concerns and send details of their complaint to the Clerk to compile a record of events.

i) Resurfacing of Bradley Green Lane. No progress has been made. Roy Cook confirmed they are currently waiting for funding for this project.

j) Broadband. Cllr Perry has poor broadband in Norbury and is interested in finding out more about G-fast. Cllr Chapman noted that when filling out an online form using his phone number that it suggested that broadband would be in his area in the next 3 months.

ACTION: Cllr Perry to contact Openreach to find out more information.

10. Planning

a) New applications

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| 19/1230N | LAND ADJACENT TO, Swan Inn, WRENBURY ROAD, MARBURY Erection of detached dwelling house and creation of access onto Wrenbury Road. Comments by 10th April 2019 Response: Objection by email 10/4/19 Full committee date 3/7/19 Cllr Wheeler to speak as a neighbour |
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| | Ex-Cllr Wood to speak on behalf of the Parish Council. |
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b) Planning decisions

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| 19/0751N | Prior approval of change of use from agricultural to a dwellinghouse (Use Class C3) and associated operational development. HURST HALL, WRENBURY ROAD, MARBURY, CHESHIRE, SY13 4LU Status: Refusal (stage 2) |
| 19/1403N | Listed building consent for removal of existing red brick (1960's) open fire place, red tile hearth, red tile mantel piece and replace with 'Clearview' log burner, slate hearth and oak beam mantel piece. Re-plastering of existing surrounding walls where necessary. 4, Black And White Cottages, WIRSWALL ROAD, MARBURY, SY13 4LN Status:Approved with conditions |
| 19/1431N | Single storey extension to farmhouse and new pitched roof to replace existing flat roof on previous extension. HURST HALL, WRENBURY ROAD, MARBURY, CHESHIRE, SY13 4LU Status:Approved with conditions |

11. Correspondence and clerks report. Nothing to report.
12. Borough councillors report. Cllr Perry congratulated Cllr Davies on his success at the recent elections. Cllr Davies had nothing to report.
- 13 Police report. Cllr Turnbull distributed a recorded crime map for the local area. Speeding and antisocial behaviour is currently top of the priorities of the Police in the area.
- 14 Financial affairs

a) Review and approve financial transactions

£3,000 precept money received from Cheshire East Council

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| Lisa Tiplady(Postage) | 0.79 |
| Lisa Tiplady (milage) | 54.40 |
| Cheshire Community development trust | 72.00 including 12.00 VAT |
| Chester Solutions (Domain name and web hosting for one year) | £86.40 (including £14.40 VAT) |
| Lisa Tiplady (Ink cartridge) | £25.23 (including £4.21) |
| BHIB Insurance | £306.25 |

The above financial transactions were proposed by Cllr Shakeshaft and seconded by Cllr Briggs.

The Clerk noted that the wages change from 1st April. SCP 18 now becomes SCP 7 and hourly rate is now £10.14 per hour.

The website has now been completed. The Clerk has completed 25 hours to be added to the payroll for website production. This was proposed by Cllr Shakeshaft and seconded by Cllr Briggs. The wages along with the domain name and hosting will be used from the Transparency grant fund money.

ACTION: The Clerk will notify CCDT of the additional hours and rate of pay change.

b) Bank accounts. The bank statements are currently with the internal auditor.

c) Internet banking It was noted that Cllr Shakeshaft and Cllr Makin are the only current signatories on the account. It was proposed by Cllr Wheeler and seconded by Cllr Wilson to add the Clerk, Cllr Perry and Cllr David to the signatory list and remove old signatories and register for internet banking.

ACTION: All signatories to fill in relevant documentation for TSB.

d) Insurance The Clerk noted the insurance quotes received. It was proposed by Cllr Briggs and seconded by Cllr Wilson to accept the BHIB insurance quote for £306.25.

e) VAT return. The VAT claim has been processed for 2018/2019 for £91.39.

f) Internal Audit Deferred until next meeting-waiting report from internal auditor

g) Approve Section 1 of the Annual Return Deferred until next meeting-waiting report from internal auditor

h) Approve Section 2 of the Annual Return Deferred until next meeting-waiting report from internal auditor

15. AOB

Cllr Shakeshaft has been looking into the price of Selecta DNA signs in the village. This will be added to the agenda of the next meeting.

Cllr Makin has asked that the Parish Council formally thank the Councillors who have recently resigned. Cllr Perry thanked John Gregg who was present for the meeting.

ACTION:Clerk to email resigned Councillors thanking them for their service.

Meeting closed 20.58.