



Marbury and District Parish Council

7.30pm Monday 11th January 2021 Virtual Online Meeting

DRAFT MINUTES

Present: Cllr R Perry (Chair), Cllr P Shakeshaft, Cllr M Turnbull, Cllr P Chapman, Cllr C Wheeler, Cllr F Wilson, Cllr J Gibbins, Cllr J Makin, Cllr J David and Cllr A Ashton.

1. Introduction

The Chair welcomed everyone to the meeting.

2. Apologies.

Apologies for absence were submitted on behalf of Councillor Joe Briggs

3. Declarations of interest.

There were no declarations of interest.

4. Minutes of previous meeting

The minutes relating to 3 November 2020 will be reviewed at the next meeting (08/03/2021).

5. Dates of next meetings

The Councillors agreed the following Committee meeting dates:

- 08/03/2021
- 10/05/2021
- 12/07/2021

- 13/09/2021

6. Vice-chair position.

The Councillors discussed the Vice-Chair position and a decision will be pursued further.

7. Public speaking time

There were no comments from Members of the public.

8. Matters arising

a) Badgers on Wirswall Road

The Councillors were informed that Councillor Joe Briggs had chased up the relevant parties to establish if funding was available to deal with the Badgers on Wirswall Road. Unfortunately, there was no funding available from Cheshire East Council at this point in time. Members will be updated should the circumstances change.

b) Play Area

The Councillors discussed the Play area. Concerns were raised regarding the pandemic and the possible financial impact on the residents. It was felt that the increase in the precept would be minimal and acceptable to the local residents and it was concluded that the playground was catering for the future and the Councillors were in agreement to pursue the PWLB loan.

c) Neighbourhood plan.

Councillor Chris Wheeler updated Members of the Committee with the following:

- A Grant totalling £7436 had been received from Groundworks.
- There has been work carried out on the Marbury District and Parish Council Website. There was now a Neighbourhood Plan Section and the link to the Survey has been posted on there.
- The Neighbourhood flyer needs to be distributed across Marbury District. Members discussed the areas where they could assist with the distribution.
- There would be a visit from a design company in March to take photos to help create a design guide (Cheshire Community Action).

- It was important to receive feedback from the parishioners and it was anticipated that the Neighbourhood Plan would be completed in September 2021.
- It was concluded that good progress had been made on the Neighbourhood Plan despite the pandemic.

d) Parish speed limit and survey

The Councillors discussed:

- On 18 December 2020 Cheshire East Council asked residents to submit speed limit suggestions as part of a County wide review.
- On 12 January 2021 there will be a meeting on line with Cheshire East Council that covers the highways infrastructure, such as road signs and speed limits. It was agreed that Councillor Chris Wheeler would attend the meeting so that the Councillor's views about the poor condition of the road signage in the area were taken into consideration. In particular, to raise the issues relating to the A49.
- The speed limit in the Village and the need to undertake research to justify it.
- The Bickley Sign and how it was dangerous. The issue had been raised with Cheshire East Council.
- Issues regarding the drainage of the roads.
- The completion of the questionnaire from ChALC that had a deadline for the end of January 2021.

10. Planning

a) New applications

The Councillors discussed the protocol for dealing with Planning Applications. That if a new planning application was received then the Councillors would be required to respond with their observations, even if with "no comment".

b) Planning decisions

No issues were identified.

11. Correspondence and Clerk's Report

a) Mainly about the Speeding

As discussed in 7d above.

b) Letter received from Changing Lives Together dated 11th December 2020

The Clerk informed the Councillors that the company Changing Lives Together who administered the external payroll services has decided to cease providing the service to Marbury District Parish Council on 31 March 2021. As a result the Clerk had contacted 4 independent Companies for a quote. It was agreed that the Company AVOW would be the new Payroll Provider.

12. Borough Councillor's report

The Ward Councillor sent his apologies.

13. Police report:

No update provided.

14. Financial affairs

a) Review and approve financial transactions

The Financial transactions below were proposed by the Councillors.

Date	Chq No.	Payee	Details	VAT	Total
4/12/2020	61	Moral Play Services	Annual Inspection of Play Area 2020	£9.00	£54.00
4/12/2020	62	Whitchurch Town Council	Deficit Payment to pay for the Cemetery		£97.75
4/12/2020	63	Lisa Tiplady	Wages 31/07/2020	£0.00	£135.52
4/12/2020	64	Lisa Tiplady	Wages 31/08/2020	£0.00	£357.61
4/12/2020	65	Lisa Tiplady	Wages 30/09/2020	£0.00	£144.73

9/12/2020	66	HMRC	PAYE		£159.40
9/12/2020	67	The Community Heartbeat Trust	Annual Charge - Subscription - Village Community Telephone system		£100.00
03/10/2020	-	Bank Charges			£5.00
30/10/2020		ICO - Direct Debit			£35.00
02/11/2020	-	Bank Charges			£5.00
-03/12/2020	-	Bank Charges			£5.00

Income received:

Date	Description	Amount	Description	Description
11/12/2020	Groundworks Y/E 31/03/2021	£7436	Ref: NPG11870-PI	VAT REG:GB747 882871

b) Review and approve the precept

The Councillors discussed and agreed **the Precept of £9000** for 2021/22. The following was highlighted:

- The funding for the Village Hall.
- An explanation of the costs relating to the Cemetery Board.

c) Review and approve new Payroll Supplier (current Payroll Supplier will cease March 2021 - correspondence annotated above in 11 b of the Clerk's Report).

15. AOB

It was proposed by the Councillors that:

- All Councillors were provided with their individual email addresses
- £200 would be allocated for the Web Hosting for the precept year 2021/22

Councillor Janet Makin discussed the response from the Minister regarding funding to provide public transport.

Councillor Phil Shakeshaft would be standing down from the Pan Parish Highways Group for the Cheshire East Authority. The Councillors proposed that Councillor John David would take up the position within the Group.

Action: That the Clerk notifies the Highways Department about properties that place large stones on verges.

The meeting closed at 8.57pm.