



Marbury and District Parish Council

Annual Parish Meeting

Marbury Village Hall

10th May 2021 7.00pm

DRAFT MINUTES

1. Introduction

The Chair welcomed everyone to the meeting and summarised the actions that had been taken throughout the year.

2. Reports from representatives of Village organisations

As there were no speakers present from local organisations the Councillors seconded to represent the Parish Council reported for the Cemetery Board and the Village Hall.

Councillors currently representing the PC on the Cemetery Board, the Village Hall Committee, the Police Cluster Group and the Pan Parish Highways Group, agreed to continue.

3. Items from Annual Parish Meeting None

4. AOB - None



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Parish Meeting

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10th May 2021 7.30pm

DRAFT MINUTES

Present: Cllr R Perry (Chair), Cllr A Ashton, Cllr Joe Briggs, Cllr P Chapman, Cllr J Makin, Cllr P Shakeshaft, Cllr M Turnbull, Cllr C Wheeler and Cllr F Wilson.

1. Apologies.

Apologies for absence were submitted on behalf of Councillor J Gibbins.

2. Declarations of interest.

There were no declarations of interest.

3. Minutes of previous meeting

The Councillors discussed and AGREED that the Minutes of 8 March be signed as a correct record.

Matters Arising

Dedicated email addresses for Councillors had been set up.

4. Dates of next meetings

The Councillors agreed the following meeting dates:

- 12/07/2021
- 13/09/2021

Councillors considered changing some of the Committee meetings to a Tuesday.

5. Election of Chair

Due to the Covid-19 pandemic, lack of a Vice-Chair and recent change of Clerk. The Councillors AGREED to re-elect Cllr Rob Perry as the Chair for the next 12 months.

6. Vice-chair position.

Councillor Joe Briggs was elected as Vice-Chair

7. Public speaking time

There were no comments from the Members of the Public.

8. Matters arising

a) Play Area

A bid for funding to renovate the Play Area has been made; the roundabout had previously been blocked for safety but someone had removed the blocks. Volunteers agreed to replace them.

b) Neighbourhood plan.

Councillor Chris Wheeler updated Councillors about the Neighbourhood Plan.

- The Neighbourhood Plan is progressing. The year-end grant return will be completed.
- £2400 had been spent (£1800 has yet to be spent - a report is awaited from the Cheshire Wildlife Trust).

- The Grant was £7436. However, not all of it could be spent due to the Covid-19 pandemic. As a result £5036 will have to be returned.
- A new Grant Application will be submitted for the new Financial year.

c) Information regarding Community Resilience Plans

The Clerk will resend the information to the Councillors and it will be looked into further.

d) Cemetery

Councillors discussed the recent Cemetery meeting and the recent correspondence received from Whitchurch Town Council.

e) Promoting the return of the Bus Service

Work was being done to promote the return of the bus service for Marbury

f) Pan Parish Highways Group

The Pan Parish Highways Group had met the MP, Edward Timpson, who was looking at priority highway areas. Cllr P Shakeshaft was re-elected to represent the Pan Parish Highways Group.

g) Missing Finger Post - This issue was being looked into.

h) Internet Access

The issues around Internet Access remain at Marbury District and Parish Council. A response to the Rural Broadband Consultation will be prepared. The issues around Internet Access remain in the Norbury area.

i) Defibrillator purchase for Wirswall

. Funding for a defibrillator installation at Bradeley Green will be sourced

j) Policies/Procedures/Protocols

The following Policies were provided to the Councillors for Consideration (kindly provided by Chalch- standard Policies and Procedures for Parish and Town Councils).

- ***Bullying***
- ***Community Engagement***
- ***Complaints***
- ***Equality and Diversity***

- ***Grievance and Disciplinary***
- ***Learning and Development***
- ***Planning***
- ***Whistleblowing***

It was agreed that they would be considered at the next Meeting.

9. Planning

- It had been agreed to make no comment on Planning Applications 21/1988N, Hurst Hall and 21/2508N, Swanwick House.
- No decision has been made regarding Swanwick House, Swanwick Green, Norbury, SY13 4HL. Planning Application 21/1508N

10. Correspondence and clerks report

- Correspondence was circulated to the Councillors prior to the Committee Meeting.

11. Borough Councillors Report - No updates provided.

12. Police Report - No issues were identified that would affect Marbury District and Parish Council.

13. Financial Affairs

a) Review and approve financial transactions

The Councillors approved the transactions below:

2020/21 - From 08/03/2021 to date

Expenditure (Cheques)

Date	Cheque Number	Payee	Detail	VAT	Total
12/3/2021	79	Chester Solutions	Zoho email set up	17.50	151.90

17/03/2021	80	Community Action	Neighbourhood Plan		380.00
19/04/2021	81	HMRC	PAYE		41.60
19/04/2021	82	Deborah Foulkes	Wages for March & Office Expenses (Nov - March 2021)		234.61

Income Received for 2021/22

06/04/2021 2021/22 Parish Precepts Payment - 1st Inst - Marbury & District Parish Council £4,500.00

The Clerk is yet to receive the bank statements from December to March 2021.

b) Approve the Auditor for the Parish Accounts - The Councillors Approved Jane Lunt as the Internal Auditor.

c) Approving Section 1 & 2 - It was agreed that it will be deferred until the next meeting (waiting for Financial information from the bank)/report from the Auditor.

d) VAT return to be processed on receipt of Financial Information.

e) Insurance renewal:

Clerk has contacted a number of Insurance Companies (Kindly provided by ChALC):
To date the following quote has been received:

The Quote for BHIB, Renewal Date: 01/06/2021, Policy Number: LCO00776, Renewal Premium: £311.40

Pending confirmation from the other insurances

14. Any other Business

The former Clerk, Lisa Tiplady was thanked for helping the new Clerk, Debbie Foulkes, settle into her new role.

A survey of Public Rights of Way was being undertaken by the new Officer at Cheshire East and the Parish Council will coordinate responses.

Meeting finished at :8.45pm

Whichchurch = Whitchurch.

Internet Access: the issues around Internet Access remain in the Norbury area.