



Marbury and District Parish Council

Deborah Foulkes
Clerk to the Parish & District Council

E-mail: Clerk@marburyanddistrict.org.uk

Dear Councillor,

You are summoned to attend the following:

- Annual Parish Meeting
- Parish Council Annual General Meeting

DATE AND TIME Monday 20 May 2024 at 7pm

A copy of the Agendas are set out below.

Deborah Foulkes
Clerk to Marbury and District Parish Council



Parishes of Marbury, Norbury and Wirswall

Annual Parish Meeting 2024

7.00pm Monday 20 May 2024 at Marbury Village Hall.

AGENDA

1. Introduction followed by the Chairman's report and review of the year.
2. Reports from representatives of Village organisations (Women's Institute, Village Hall, Church and Police).
3. Other Speakers/reports.
4. Appointment to Outside Bodies
 - 4.1 Police Cluster Meetings
 - 4.2 Pan Parish Highways
 - 4.3 Other
5. A.O.B

The above Meeting is open to all residents of Marbury and District Parish Council. The above will be followed by the Annual Meeting of Marbury and District Parish Council.



Annual General Meeting of Marbury and District Parish Council

7.30pm Monday 20th May 2024 at Marbury Village Hall

AGENDA

6 Election of Chairman.

6.1 To elect a Chairman to serve until the next Annual Meeting in 2025.

6.2 The Chairman will sign a Declaration of Acceptance of Office, following which the newly elected Chairman will chair the meeting.

7 Election of Vice-Chairman.

7.1 To elect a Vice-Chairman to serve until the Annual meeting in 2025.

7.2 The Vice-Chairman will sign a Declaration of Acceptance of Office.

8 Apologies.

Apologies for absence should be notified to the Clerk or Chair prior to the meeting.

9 Declarations of Interest.

Councillors to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the circumstances.

10 Public Speaking Time.

Members of the public can address the Parish Council or ask a question.

Each Member of the public is entitled to ask one question or make a statement.

Questions or statements must be addressed to the Parish Council as a whole and not to individual Parish Councillors. This is not an opportunity for engaging in debate with Members.

11 To Approve the Minutes

To approve as a correct record the Minutes of the meetings held on:

- AGM 22/05/2023
- 18/03/2024

12 Proposed Dates of the next meetings:

The Parish Council is asked to consider the following dates for the year 2024/25:

- July 8th or 15th
- September 9th or 16th
- November 11th or 18th
- January 13th or 20th
- March 10th or 17th
- May 5th or 12th.

Meetings will commence at 7.30pm and is expected that they will continue to be held in the Village Hall, Marbury. The Parish Council is asked to approve the schedule of meetings.

13 Matters Arising

- Matters relating to the highways/roads.
- Cemetery update
- Neighbourhood Plan update
- Football Pitch
- Other relevant issues.

14 Planning

14.1 New applications (since the previous meeting) as at 12th May 2024

Application No:	24/1592N
Proposal:	Proposed demolition and rebuilding of existing dwelling house and erection of detached garage and carport.
Location:	Townley Villa, WRENBURY ROAD, MARBURY, SY13 4LU
National Grid Ref:	357617.4851 346070.4798
Deadline Date:	28th May 2024

14.2 Planning Applications discussed at previous meeting - Awaiting Decisions (as at 12th May 2024)

- 24/0329N - Holly Brow, Hollyhurst Road, Marbury SY13 4LY
- 22/1772N - St Michaels Church, Marbury Church Road, Marbury, Cheshire East, SY13 4LN

14.3 Planning decisions since the last meeting

- 22/3218N - Holly Brow, Hollyhurst Road, Marbury, SY13 4LY - DECISION CURRENTLY UNDER APPEAL
- 24/0070N - Swanwich Barn, Swanwich Green, Norbury, SY134HL -Approved with conditions / 02-Apr-2024
- 22/0785N - Land at, Bradeley, Green Lane, Wirswall -Approved with conditions / 29-Apr-2024

14.4 Other Planning updates/notifications:

- **Information Update to Hearing for:**

Application No:	22/3218N
Proposal:	Application for an essential worker dwelling in association with equestrian stud business
Location:	Holly Brow, HOLLYHURST ROAD, MARBURY, SY13 4LY
Hearing information:	Interested parties are invited to attend an Informal Hearing at 10:00am on 25-Jun-2024 at East Committee Room, Municipal Buildings, Earle Street Crewe CW1 2BJ and, at the Inspector's discretion, to give their views.
Deadline Date:	28th May 2024

- **Notification of Interested Party at the Public Participation at the Strategic Planning Board/Planning Committee:**

Application No:	22/0758N
Proposal:	Proposed Golf Driving Range and Junior Golf Academy Centre - involving the change of use of land from agricultural to leisure, the re-grading of the site and associated landscaping works, the construction of a reception/office and driving range building, car park and site access, and the installation of associated flood lighting
Location:	Land At, BRADELEY GREEN LANE, WIRSWALL
information:	This application was due to be considered by the Strategic Planning Board on 24 Apr 2024

- **Notice of Appeal:**

Application No:	23/3390N
Proposal:	Extension of a garage/domestic outbuilding
Location:	The Grange Farmhouse, WIRSWALL ROAD, WIRSWALL, SY13 4LA
Hearing information:	If you would like to comment on the appeal on the Planning Inspectorate website at https://acp.planninginspectorate.gov.uk or, by letter in TRIPLICATE to the: Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN The Appeal Reference APP/R0660/W/24/3339385
Deadline Date:	Comments have to be submitted within 5 weeks of the Appeal Start Date of 30-Apr-2024.

15. Clerks Correspondence/other

Any relevant correspondence received should the Parish Council wish to discuss.

16. Financial Affairs - Review and approve financial transactions

16.1 Transactions since the previous meeting

- **2023/24 transactions**

Date	Reference	Payee	Detail	VAT	Amount
1/3/2024	DD	Service Charges	Bank charges	0	5.00
18/03/2024	333	Cheshire solutions	hosting/emails	0	287.00
18/03/2024	334	Avow	payroll service	0	44.50
18/03/2024	335	HMRC	Clerks HMRC	0	52.60
18/03/2024	336	D Foulkes	Clerks pay March	0	226.99
18/03/2024	337	ST Michaels Church	Newsletter	0	350.00

- **2024/25 transactions**

Date	Reference	Payee	Detail	VAT	Amount
03/04/2024	338	D Foulkes	Clerks April Pay	0.00	220.99
03/04/2024	339	HMRC	April	0.00	52.6
03/04/2024	340	Chalc Membership		0.00	180.50
20/05/2024	341	Marbury Village Hall	hire of hall	0.00	90.00
20/05/2024	342	D Foulkes	Clerks Pay May	0.00	220.79
20/05/2024	343	HMRC	May	0.00	52.80

17. Annual Accounts

The Parish Council is asked to authorise the issue of the accounts for submission to the Internal Auditor. The following documents are submitted.

- Detailed Statement of Accounts for 2023-2024
- The Annual Governance and Accountability Return (known as the AGR)

The Parish Council will be opting for exemption from an external audit (PKF Littlejohn LLP).

18. The Parish Council to Approve the following:

- 18.1 Risk Assessment 2023/24
- 18.2 VAT return 2023/24
- 18.3 Updated Asset Register 2023/24

19. Any other Business

Councillors are invited to share information or request items for inclusion on the next agenda.