



**Marbury and District Parish Council**

**Marbury Village Hall**

**Parish Meeting**

**Tuesday 20 May 2024 7.30pm**

**Present:**, Councillor Joe Briggs (Chair), R Perry, Councillor P Shakeshaft, Councillor M Turnbull and Councillor F Wilson (Vice Chair)

**Also present:** Councillor L Jones - Vice-Chairman to Wrenbury Parish Council.

**8. Election of Chairman**

The Parish Council was invited to elect a Chairman of the Parish Council to serve until the next Annual Meeting of the Council.

**RESOLVED: That Councillor J Briggs be elected Chairman of the Parish Council to serve until the next Annual Meeting of the Council.**

**9. Election of the Vice Chairman**

The Parish Council was invited to elect a Vice-Chairman of the Parish Council to serve until the next Annual Meeting of the Council.

**RESOLVED: That Councillor F Wilson be elected Vice Chairman of the Parish Council to serve until the next Annual Meeting of the Council.**

**10. Apologies** were received from Councillor John David and Councillor J Makin.

**11. Declarations of interest-** There were no declarations of interest.

- 12. Public Speaking Time** - Mr Maddocks MRICs - Consultant Land Officer attended the meeting. The Consultant informed the Parish Councillors at the at the beginning of the meeting he was assisting SPEN with their proposal to remove the spans of high voltage (HV) overhead line from over the playing fields and the two cottages being Sycamore and Walnut Cottage.

Councillors were informed that in order to undertake the removal, SPEN would need to erect a new terminal H pole with supporting stays in the corner of the playing fields, then would be laying an underground cable from this corner around the fields to connect into the existing cable outside School House.

Councillors inspected the site with Mr Maddocks. No decision was made at this point. Councillors requested more written and detailed information together with assurance that no costs would be incurred by the Parish Council so that an informed decision could be made.

- The Clerk read out correspondence received from a resident regarding issues relating to Bank Farm

- 13. To Approve the Minutes** - The minutes for 18/03/2024 were agreed and approved by Councillors.

- 14. Dates of next meetings** - The Councillors agreed and approved the following meeting dates:

- July 8th 2024
- September 9th 2024
- November 11th 2024
- January 13 2025
- March 10th 2025
- May 12th 2025

- 15. Matters Arising:**

- **Highway Issues** - Councillor J David continues to liaise with Council Officers regarding the ongoing highway issues that affect the Parish Council Ward.
- **The Neighbourhood plan** will be going out to consultation in June 2024
- **The Football pitch** - Councillors have acquired football posts from Wrenbury Council.
- **Other relevant issues** - Councillors would like to build a better relationship with Wrenbury Parish Council.

**16. Clerks Correspondence** - The Clerk read out correspondence received from SPEN regarding an update to the electricity outages.

**17. Planning**

**a) New applications (since the previous meeting) as at 12th May 2024**

Application No:	24/1592N
Proposal:	Proposed demolition and rebuilding of existing dwelling house and erection of detached garage and carport.
Location:	Townley Villa, WRENBURY ROAD, MARBURY, SY13 4LU
National Grid Ref:	357617.4851 346070.4798
Deadline Date:	28th May 2024

**Councillors AGREED that there would be no comment.**

**b) Councillors discussed the Planning Applications that were awaiting Decisions.**

**Councillors AGREED that there would be no comment.**

**c) Planning decisions since the last meeting** Councillors discussed the following:

- 22/3218N - Holly Brow, Hollyhurst Road, Marbury, SY13 4LY - Decision currently under appeal.
- 24/0070N - Swanwich Barn, Swanwich Green, Norbury, SY134HL -Approved with conditions / 02-Apr-2024
- 22/0785N - Land at, Bradeley, Green Lane, Wirswall -Approved with conditions / 29-Apr-2024

**RESOLVED: Councillors AGREED that there would be no comment.**

**18. Financial Affairs Review and approve financial transactions**

**RESOLVED:- The Councillors APPROVED the transactions below.**

## 18.1 2023/24 transactions

Date	Reference	Payee	Detail	VAT	Amount
1/3/2024	DD	Service Charges	Bank charges	0	5.00
18/03/2024	333	Cheshire solutions	hosting/emails	0	287.00
18/03/2024	334	Avow	payroll service	0	44.50
18/03/2024	335	HMRC	Clerks HMRC	0	52.60
18/03/2024	336	D Foulkes	Clerks pay March	0	226.99
18/03/2024	337	ST Michaels Church	Newsletter	0	350.00

## 18.2 2024/25 transactions

Date	Reference	Payee	Detail	VAT	Amount
03/04/2024	338	D Foulkes	Clerks April Pay	0.00	220.99
03/04/2024	339	HMRC	April	0.00	52.6
03/04/2024	340	Chalc Membership		0.00	180.50
20/05/2024	341	Marbury Village Hall	hire of hall	0.00	90.00
20/05/2024	342	D Foulkes	Clerks Pay May	0.00	220.79
20/05/2024	343	HMRC	May	0.00	52.80

## 19. Annual Accounts

- 19.1 The Parish Councillors reviewed and approved the completed accounts for 2023/24 so that they could be submitted to the approved Independent Internal Auditor (Mrs J Lunt).
- 19.2 The higher of gross income or gross expenditure did not exceed £25,000 in the year of accounts ended 31 March 2024. The Parish Council therefore Agreed to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- 19.3 The Parish Councillors Approved the Annual Governance and Accountability Return (known as the AGR).

**RESOLVED:-**

- (i) The completed accounts 2023/24 have been sent to the Independent Internal Auditor for review.
- (ii) The Parish Council have opted for exemption from an external audit (PKF Littlejohn LLP).
- (iii) The AGR was approved by the Parish Councillors.

**20. The Parish Councils reviewed and approved the following:**

- Risk Assessment 2023/24
- Updated Risk Register 2023/24
- VAT return 2023/24 (shown below):

Invoice Date	Cheque wrote	VAT Number	Payee	Details	VAT	NET	Total
01/06/2023	177	187551082	Community Heart Beat	Community Heart Beat	87.00	435.00	522.00
01/06/2023	179	196076279	Holly Farm Garden Centre	Plants	5.50	27.48	32.98
08/09/2023	311	916326234	Royal British Legion	Tommy Statue	33.34	166.66	200.00
15/09/2023	312	316454412	Martin tree care	play area maintenance	60.00	300.00	360.00
<b>Total</b>					<b>185.84</b>	<b>929.14</b>	

**RESOLVED: The Risk Assessment, Asset Register and Vat Return has been approved.**

**21. Any other Business**

- Councillors discussed the new Police Cluster meetings that had recently taken place . Councillors were informed that there was emphasis regarding security of equipment due to recent thefts at farms e.g recent metal gates have been stolen.

Meeting finished at : Finished 9.36pm