



Marbury and District Parish Council

Marbury Village Hall

Parish Meeting

15 May 2024 7.30pm

Present: Councillor Joe Briggs (Chair), Councillor J David, Councillor J Makin, Councillor M Turnbull, Councillor P Shakeshaft and Councillor F Wilson (Vice Chair).

8. Apologies for Absence

Apologies were received from Councillor T. Leese and Councillor R. Perry.

9. Election of Chairman Councillor Joe Briggs was elected Chairman. Proposed by Councillor Phil Shakeshaft and seconded by Councillor Marian Turnbull.

10. Election of Vice-Chairman Councillor Fiona Wilson was elected Vice-Chairman.. Proposed by Councillor Marian Turnbull and seconded by Councillor John David.

11. Declarations of Interest - No declarations of interest were made.

12. Public Speaking Time - No questions or statements were raised by the public.

13. To Approve the Minutes - The minutes of the meeting held on 10 April 2025 were approved as a correct record. Proposed by Councillor Fiona Wilson and seconded by Councillor Phil Shakeshaft.

14. Matters Arising from Previous Minutes

- Road safety and parking near The Swan Inn - Repositioning of Planters have been completed. Issue still under discussion
- Neighbourhood Plan: Awaiting public consultation. The drafts were sent to Cheshire East on 7 February, followed by a reminder on 22 March, and a response was finally received on 24 April. The Council is now nearly ready for

the six-week public consultation. Email addresses will be reviewed to ensure full coverage. Proper consultation is essential to avoid restarting the process. Website updates and communication releases will be organised when time allows.

- Parish Council Facebook page: Site has been created. Administrator roles to be confirmed.
- Unity Trust Bank: Transition from TSB is nearly complete. Councillors have completed the signatory form.
- Cemetery: Grounds maintenance continues through the Parks & Public Realm Team. Biodiversity initiatives are ongoing. An advisory group and regulation enforcement are planned for the 2025/26 work programme.
- Football pitch: Assistance was required for installing football posts.
- Dog waste bins: No funding available. Stickers have been distributed to promote responsible pet waste disposal.
- NCIL projects: EV charging points and Village Hall upgrades are under consideration. Clerk to follow up.
- Grounds maintenance: Grass cutting behind Village Hall: Local contractor will be contacted.

15. Other Matters Arising Relevant to the Parish Council - No further matters were reported.

16. Planning - No new applications or decisions were received. No relevant updates to report.

17. Clerk's Correspondence/Other - Correspondence from the Church, Village Hall, and Women's Institute has already been covered. No additional items **raised**.

18. Financial Affairs - The Councillors Reviewed and Approved Financial Transactions

Date	Cheque Number	Payee	Net £	Total £
12/04/2025	201	D Foulkes (Clerk's Pay)	230.31	230.31
12/04/2025	202	HMRC April	55.00	55.00
12/04/2025	203	Chalc Membership	185.25	185.25

14/04/2025	421	Marbury Village Hall	180.00	180.00
14/04/2025	422	Lisa Tiplady (Replacement Cheque)	287.00	287.00

Total: £937.56

19. Annual Governance and Accountability Return 2024/25 - The completed Internal Audit report was received.

- Section 1 – Annual Governance Statement 2024/25 was approved.
- Section 2 – Accounting Statements 2024/25 was approved.
- The Certificate of Exemption was confirmed and approved.
- The Clerk/RFO and Chair were authorised to sign and submit the above forms.

20. Review and Adoption of Policies - The following policies were reviewed and adopted: • Standing Orders • Scheme of Delegation • Financial Regulations.

21. Agreement of Meeting Dates for 2025–26 - The following dates were proposed,

- Monday 14 July 2025
- Thursday 18 September 2025
- Thursday 20 November 2025
- Thursday 15 January 2026
- Thursday 19 March 2026

22. Any Other Business -

Councillor Marian Turnbull reported on local police issues including recent burglaries, a rise in fraud scams, and updates from Operation Park Safe.

Councillor Janet Makin suggested organising a future First Aid course. A quotation was requested from St John Ambulance, but no response has yet been received.

Meeting closed at 9:30 PM