



**Marbury and District Parish Council**

Deborah Foulkes  
Clerk to the Parish & District Council  
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Dear Councillor,

You are summoned to attend the following Marbury and District Parish Council Meeting:

**DATE AND TIME** Thursday 18 September 2025 at 7.30pm

A copy of the Agenda is set out below.

Deborah Foulkes  
Clerk and Financial Responsible Officer to Marbury and District Parish Council



**Meeting of Marbury and District Parish Council**  
**Thursday 18th September 2025 at 7.30pm based at Marbury Village Hall**

**AGENDA**

**1 APOLOGIES FOR ABSENCE**

Apologies for absence should be notified to the Clerk prior to the meeting.

**2 DECLARATION OF INTERESTS**

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the circumstances.

**3 TO APPROVE THE MINUTES**

To approve as a correct record the Minutes of the meetings held on 26 June 2025.

**4 BOROUGH COUNCILLOR JAMES PEARSON**

Councillor James Pearson to report on Cheshire East Council matters of interest, and to up-date the Parish Council on matters relating to the Parish.

## **5 PUBLIC PARTICIPATION**

Members of the public may address the Parish Council or ask questions.

- Maximum one question or statement per person, addressed to the Council as a whole.
- No debate with individual councillors during this session.
- Time limit: 3 minutes per person.

## **6 MATTERS ARISING/UPDATES CARRIED FORWARD FROM THE PREVIOUS MEETING**

- **Police Update**

To receive a report on recent police activity in the Parish and any crime, safety, or community policing matters of relevance.

- **Church Update**

To receive an update on matters relating to St Michael's Church, including any maintenance, events, or community use.

- **Cemetery Update**

To consider progress and any outstanding issues relating to the management, upkeep, and administration of the Parish cemetery.

- **Grounds Maintenance**

To review the condition of Parish Council land and open spaces, including grass cutting, trees, and general upkeep.

- **Neighbourhood Plan**

To receive a progress update on the development and implementation of the Parish Neighbourhood Plan.

- **CILC Update**

To receive the latest update on the Community Infrastructure Levy (CIL) allocation, including current balance, approved projects, and future proposals.

## **7. CORRESPONDENCE/CLERK UPDATE**

## **8. PLANNING MATTERS**

To receive and consider new planning applications and updates, if any.  
Please refer to Appendix A

## **9. Financial Affairs - Review and approve financial transactions**

- 9.1 Expenditure Approval To approve any payments requiring authorisation.

Date	Payee	Details	Net £	VAT £	Total £
01/07/2025	Bank charges	Service Charge	0.00	0.00	5.00
09/07/2025	Bank charges	Service Charge	0.00	0.00	5.00
09/07/2025	Bank charges	Service Charge	0.00	0.00	5.00
09/07/2025	Transfer to Unity Trust Bank		0.00	0.00	36,102.13
09/07/2025	B/P to: Miss A Von Dinther	PLANTS FOR MARBURY	0.00	0.00	30.00
15/07/2025	B/P to: D Foulkes	JULY PAY - CLERK	0.00	0.00	230.11
15/07/2025	B/P to: HMRC Cumbernauld	HMRC	0.00	0.00	55.20
22/07/2025	Direct Debit (PUBLIC WORKS LOANS)	PWLB	0.00	0.00	1,451.08
31/07/2025	Service Charge		0.00	0.00	2.60
19/08/2025	B/P to: D Foulkes	AUGUST PAY - CLERK	0.00	0.00	265.82
19/08/2025	B/P to: HMRC Cumbernauld	HMRC	0.00	0.00	63.80
31/08/2025	Service Charge		0.00	0.00	6.00
14/09/2025	B/P to: D Foulkes	September	0.00	0.00	237.18
14/09/2025	B/P to: HMRC Cumbernauld	HMRC	0.00	0.00	57.00
04/09/2025	Avow	Payroll July-sept	0.00	0.00	21.00
<b>Total</b>					<b>38,536.92</b>

9.2 Income Update To note income received from

**Precept income** - 05/09/2025 Amount £4500

9.3 Approval of updated Clerks Contract (endorsed and recommended by NALC and SLCC).

9.4 To consider the scribe AGAR system for efficiency and contingency reasons.

9.5 Forward Planning:

a) Review staff salaries and to Approve the Clerk's hourly rate adjustment in line with the Local Government Services Pay Agreement for 2025/26, reflecting the new rate of **£16.35** per hour.

b) To approve the budget – Appendix B and agree the budget for 2026/27

c) To approve the required reserve levels - Appendix C

d) To consider the calculation of the arising precept. Appendix D

## **10. GOVERNANCE**

10.1 Approve the revised Standing Orders with updated tendering thresholds so that it is aligned with the Financial Regulations.

10.2 Authorise the Clerk/RFO to publish and implement the revised Standing Orders - Appendix E

## **11. DATE OF NEXT MEETING**

**To confirm the date of the next scheduled Parish Council meeting.**

**Upcoming Dates (as agreed at the 2025 AGM):**

- 20 November 2025
- 15 January 2026
- 19 March 2026

## **12. ANY OTHER BUSINESS**

12.1 To raise any other items for future agendas.

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