



Minutes of the Annual Meeting of Marbury & District Parish Council

Held at Marbury Village Hall on Thursday 11 June 2026 at 7.30pm

Present

Councillors Joe Briggs (Chairman), Lyndon Jones, Marian Turnbull, Fiona Wilson (Vice-Chairman), Philip Shakeshaft, and Nigel Green.

Also in attendance: Ward Councillor James Pearson

20. APOLOGIES FOR ABSENCE

Apologies for absence were received from:

- Councillor Janet Makin
- Councillor Rob Perry

21. DECLARATIONS OF INTEREST

Members were invited to declare any Disclosable Pecuniary Interests or other interests in relation to items on the agenda.

Resolved:

No declarations of interest were made.

22. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on 19 May 2026 were considered.

Resolved: That the Minutes be approved as a true and correct record.

Proposed: Councillor Fiona Wilson

Seconded: Councillor Nigel Green

23. PUBLIC PARTICIPATION

Mr Kettle, the architect acting on behalf of the applicant, addressed the Council regarding Planning Application 26/1986/HOUS relating to Mere Cottage, Hollins Lane, Marbury, Whitchurch, Cheshire East, SY13 4LN.

Mr Kettle explained that the proposal had been developed following detailed structural, heritage, ecological and cultural assessments. He advised that the intention was to preserve the character and appearance of the existing cottage whilst replacing outdated elements to create a dwelling that meets modern living standards and current building regulations.

Members were informed that the proposed replacement dwelling had been carefully designed to reflect the scale, appearance and traditional character of the existing cottage and its surroundings. Mr Kettle advised that the design sought to safeguard the heritage value of the site whilst ensuring its long-term sustainability. He invited Members to view the plans should they wish and respectfully requested the Parish Council's support for the application.

The Chairman thanked Mr Kettle for attending and for his presentation.

Members noted that the planning application had only been received by the Parish Council on 8 June 2026, after publication of the agenda, and therefore had not been included within Appendix A. The application would be considered under Minute 30 – Planning Matters.

24. MATTERS ARISING / UPDATE CARRIED FORWARD FROM THE PREVIOUS MEETING

There were no significant matters arising from the previous meeting.

Members noted that the June meeting was primarily focused on the completion and approval of the Annual Governance and Accountability Return (AGAR) 2025/26,

and consequently there were no substantive outstanding matters requiring further discussion.

25. FINANCIAL AFFAIRS

Members reviewed the financial transactions since the previous meeting and noted the Council's financial position.

26. EXPENDITURE APPROVAL

The following payments were presented for approval:

Date	Payee	Details	VAT	Net Amount	Total
20/05/2026	HMRC	May PAYE	£0.00	£56.80	£56.80
20/05/2026	D. Foulkes	May Salary	£0.00	£237.18	£237.18
20/05/2026	Clear Insurance	Annual Insurance Premium	£0.00	£606.97	£606.97
31/05/2026	Service Charge Bank Charges – May		£0.00	£7.00	£7.00

Resolved: That the above payments be approved.

Proposed: Councillor Nigel Green

Seconded: Councillor Fiona Wilson

27. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2025/26 (Appendix B)

The Council considered the Annual Governance and Accountability Return for the financial year ending 31 March 2026.

Resolved:

- To receive and note the completed Internal Audit Report.

- To approve Section 1 – Annual Governance Statement 2025/26.
- To approve Section 2 – Accounting Statements 2025/26.
- To approve the Certificate of Exemption from the external audit.
- To authorise the Clerk/RFO and Chairman to sign and submit the relevant AGAR documentation.

All resolutions were approved unanimously.

28. DATE OF NEXT MEETING

The following meeting dates were confirmed:

- Thursday 17 September 2026
- Thursday 19 November 2026
- Thursday 28 January 2027
- Thursday 18 March 2027

Resolved: That the above meeting dates be approved.

29. PLANNING MATTERS (Appendix A)

Members received and noted the Planning Update contained within Appendix A, including:

- New planning applications received since the previous meeting.
- Applications previously considered by the Parish Council that remain pending determination.
- Planning decisions issued since the previous meeting.

Members also considered Planning Application 26/1986/HOUS, which had been received after publication of the agenda.

The Council noted the presentation made by Mr Kettle during Public Participation and recognised the information provided regarding the proposed replacement dwelling at Mere Cottage.

Following discussion, Members agreed that the proposal involved specialist planning, conservation and heritage considerations and concluded that Cheshire East Council's Planning Officers were best placed to assess the application against planning policy.

Resolved:

The Parish Council would submit no observations on Planning Application 26/1986/HOUS and would rely upon the professional judgement of Cheshire East Council's Planning Officers in determining the application.

30. BOROUGH COUNCILLOR UPDATE

Borough Councillor James Pearson joined the meeting following the conclusion of the Planning Matters, having attended another meeting earlier that evening. With the agreement of Members, the Chairman invited Councillor Pearson to provide his update before proceeding with the remaining business.

Borough Councillor James Pearson provided an update following the recent Cheshire East Cluster Meeting and on matters affecting the Parish.

Members were advised that there had recently been three burglaries within the local area involving the theft of tools, comprising two incidents in Norbury and one in Marbury.

Councillor Pearson highlighted the SelectaDNA Property Marking Scheme, a police-supported initiative designed to deter theft and assist with the identification and recovery of stolen property. The scheme enables residents to mark valuable items, including tools, machinery and equipment, with a unique forensic code and microdots that can assist the police in identifying recovered property and returning it to its rightful owner. Members noted that the scheme had previously been promoted during the COVID-19 period and agreed that it would be beneficial to raise awareness of the scheme again amongst residents as part of ongoing rural crime prevention.

Councillor Pearson also provided an update regarding the proposed Speed Indicator Device (SID) for Marbury and advised that progress was continuing. It was anticipated that a further update would be available ahead of the September meeting.

31. ANY OTHER BUSINESS

Members received a further update regarding the proposed Speed Indicator Device (SID) for the Parish.

The Council discussed the indicative purchase costs, the associated software application capable of recording traffic speed data and the potential benefits of purchasing a second unit in the future.

It was anticipated that installation of the Speed Indicator Device would be progressed in time for the September meeting, subject to the necessary approvals.

Signed:

Chairman

Date:

Meeting closed at 8.40pm